

BUSINESS, ASSOCIATE OF APPLIED SCIENCE



PLAN OF STUDY

3BUSINESS

First Year

First Term		Credits
BCIS 1305	Business Computer Applications	3
BUSI 1301	Business Principles	3
BUSI 2304	Business Report Writing and Correspondence	3
HRPO 1311	Human Relations	3
Select one of the following based on Specialization: ¹		3
ACNT 1303	Introduction to Accounting I ²	
OR		
ACCT 2301	Principles of Financial Accounting	
Credits		15

Second Term

ACNT 1311	Introduction to Computerized Accounting	3
IBUS 2341	Intercultural Management	3
BMGT 2309	Leadership	3
BMGT 1327	Principles of Management	3
Select one of the following based on Specialization: ³		3
MRKG 1311	Principles of Marketing	
OR		
ACCT 2302	Principles of Managerial Accounting	
Credits		15

Second Year

First Term

ACNT 1313	Computerized Accounting Applications	3
Select one of the following based on Specialization: ⁴		9
Management Specialization		
OR		
Accounting Specialization		

BUSG 2366 or BUSG 2371	Practicum - Business/Commerce or Business Capstone	3
Credits		15

Second Term

Mathematics		3
ENGL 1301	Composition I	3
PSYC 2301	General Psychology	3
SPCH 1321	Business and Professional Speech	3
PHIL 2306	Introduction to Ethics	3
Credits		15
Total Credits		60

Management Specialization

Code	Title	Credits
BMGT 1344	Negotiations and Conflict Management	3
MRKG 2312	E-Commerce Marketing	3
BMGT 1309	Information and Project Management	3
Total Credits		9

Accounting Specialization

Code	Title	Credits
ACNT 1329	Payroll and Business Tax Accounting	3
ACNT 2309	Cost Accounting	3
ACNT 1331	Federal Income Tax: Individual	3
Total Credits		9

¹ Management Specialization should take ACNT 1303, and Accounting Specialization should take ACCT 2301

² ACNT 1303 may not count for degree or certificate purposes if the student receives credit for ACCT 2301. ACNT 1303 will not satisfy the business administration transfer program degree accounting requirements.

³ Management Specialization should take MRKG 1311, and Accounting Specialization should take ACCT 2302

⁴ For the 9 semester credit hours of the Second Year/First Term, students follow one of the two specializations: Management Specialization or Accounting Specialization taking the courses listed under each specialization below this Plan of Study.

Capstone Experience: BUSG 2366 Practicum - Business/Commerce or BUSG 2371 Business Capstone