

LONG TERM CARE ADMINISTRATION, ADVANCED TECHNICAL CERTIFICATE



Program Objectives

Long-term care of the elderly, physically ill, and mentally ill is a rapidly growing field with increasing demand for licensed administrators. As the US population ages, the need for quality long-term care increases. Employment opportunities are expected to grow at a faster rate than many other areas of business management. Nursing home administrators are responsible for the daily operations of nursing homes that comply with federal, state, and local governmental agency requirements. They are responsible for patient admissions, facility operations, personnel management, accounting, budget planning, insurance regulations, and more. The Advanced Technical Certificate in Long Term Care Administration (LTCA) program offered at the San Jacinto College Central campus will assist you in developing the leadership and critical thinking skills needed to succeed in this unique business environment.

As health care continues to follow a more businesslike approach, business degrees have become a professional necessity. The LTCA program is open to anyone who already holds a minimum of a bachelor's degree conferred by an accredited educational institution. The degree should be in business, business management, health care administration, nursing, or some other closely related discipline.

The LTCA program is designed to equip students for successful careers as the administrators of long-term care in Texas. The state licensing exam is offered through the Texas Department of Aging and Disability Services (DADS). The requirements to take the state exam include successful completion of 15 semester credit hours of course work as well as completing a 1,000-hour administrator-in-training (AIT) internship with a DADS-approved Preceptor in a licensed nursing home with a minimum of 60 beds.

The LTCA program includes the required course work and internship hours to apply to take the licensing exam required by the state of Texas. In addition to the state licensing exam, Texas also requires that applicants successfully complete a national exam for licensure in the state of Texas. The national exam is administered by DADS on behalf of the National Association of Boards of Examiners for Long Term Care Administration (NAB). Additionally, NAB requires that applicants complete certain topics of study as part of, or in addition to, a bachelor's degree. Questions regarding licensure and state exam requirements should be directed to DADS at 512-438-5495 or <https://www.hhs.texas.gov/>.

Career Opportunities

The Advanced Technical Certificate in Long Term Care Administration (LTCA) program prepares students to manage the business and administrative aspects of residential care for the elderly and chronically ill including managing:

- Nursing homes,
- Assisted living facilities,
- Retirement communities, and
- Hospices.

For more information, students may contact Kay Richardson at 281-991-2608.

Campus

Central Campus

Admission

Entrance into this program requires a minimum of a bachelor's degree that has been conferred by an accredited institution. The degree should be in business, business management, health care administration, nursing, or some other closely related discipline.

Plan of Study

ALTRM-CARE

| First Term | | Credits |
|----------------------|---|-----------|
| LTCA 2314 | Long Term Care Law | 3 |
| LTCA 2315 | Financial Management of Long Term Care Facilities | 3 |
| LTCA 2488 | Internship-Health Care Facilities Administration/Management | 4 |
| Credits | | 10 |
| Second Term | | |
| LTCA 1312 | Resident Care in the Long-Term Care Facility | 3 |
| LTCA 1313 | Organization and Management of Long Term Care Facilities | 3 |
| LTCA 2489 | Internship-Health Care Facilities Administration/Management | 4 |
| Credits | | 10 |
| Third Term | | |
| LTCA 2310 | Environment of Long-Term Care Facility | 3 |
| LTCA 2388 | Internship-Health Care Facilities Administration/Management | 3 |
| Credits | | 6 |
| Total Credits | | 26 |