BUSINESS TECHNOLOGY (BCIS)

BCIS 1305 Business Computer Applications 3 Credits   (2 Lec, 2 Lab)
This course introduces and develops foundational skills in applying essential and emerging business productivity information technology tools. The focus of this course is on business productivity software applications, including word processing, spreadsheets, databases, presentation graphics, data analytics, and business-oriented utilization of the Internet.
Course Type: Academic