

BUSINESS MANAGEMENT (HRPO)

HRPO 1311 Human Relations 3 Credits (3 Lec, 0 Lab)

This course teaches practical application of the principles and concepts of the behavioral sciences to interpersonal relationships in the business and industrial environment.

Course Type: Technical

HRPO 2301 Human Resources Management 3 Credits (3 Lec, 0 Lab)

This course teaches behavioral and legal approaches to the management of human resources in organizations.

Course Type: Technical

HRPO 2303 Employment Practices 3 Credits (3 Lec, 0 Lab)

This course is a study of employment issues including techniques for human resource forecasting, selection, and placement including interview techniques, pre-employment testing, and other predictors. Topics include recruitment methods, the selection process, Equal Employment Opportunity (EEO), EEO recordkeeping, and Affirmative Action Plans.

Prerequisite(s): Reading level 4

Course Type: Technical