

2.0 DEFINITIONS

2.1 Administrative Summons: A written notice to a student to report to a College administrative office at a designated date and time.

2.2 College: The term “College” means San Jacinto College, including all of its branch campuses, satellite campuses, learning centers, distance learning/remote learning platforms, district offices, and all activities and programs sponsored by the College regardless of the actual location of the students or the activity or program.

2.3 College Community: Any College employee or enrolled student, whether full or part-time, or any person or organization doing business with the College under contract or on a regular basis.

2.4 College Official: Any person employed by the College who is performing assigned administrative or professional responsibilities.

2.5 College Policy: Any provision of a rule, regulation, resolution, or guideline adopted or approved by the Board of Trustees.

2.6 College Premises: Property owned, controlled, used, leased, or occupied by San Jacinto College, including vehicles and property physically removed from a campus. The term includes locations inside College buildings, the outside of College buildings (including porches and porticos), and locations outside College buildings, such as sidewalks, grassy areas, and parking lots.

2.7 College Procedure: Any provision of a rule, regulation, guideline, handbook, code, manual, operating letter, or published directive issued by the Administration.

2.8 College-Sponsored and Affiliated Activity: Any activity on or off campus that is sponsored, authorized, or supervised by San Jacinto College, including clinical assignments and internships.

2.9 Commercial Solicitation: Activities related to the sale of goods and/or services for the benefit of an individual, business, or investors.

2.10 Conduct Appellate Board: Persons appointed by the Campus Provost to conduct a hearing or consider certain appeals from students who have been accused of violating the Code of Student Conduct.

2.11 Hearing: A conference between a charged student and the Dean, Student Rights and Responsibilities, Student Conduct Investigator, or other College official(s) that provides 1) an opportunity for the respondent to respond to allegations of misconduct; 2) an opportunity for the student to present or receive evidence; and/or 3) an opportunity to receive notice of, or to respond to, possible sanctions for alleged misconduct.

2.12 Notice: Any correspondence from a College representative that is (1) deposited with the United States Postal Service by certified mail, addressed to the last known address of the addressee as shown on the College records, (2) personally delivered to the addressee, or (3) delivered to the student’s San Jacinto College email address or other email address designated by the student.

2.13 Office of Student Rights and Responsibilities: This office has been designated by the Associate Vice Chancellor of Student Services to consider, and when appropriate, impose sanctions upon students found to have violated the Code of Student Conduct.

2.14 Organization: Any number of students who are participating in a collective, organized activity and have complied with the formal requirements for registration with and recognition as a student organization by San Jacinto College.

2.15 Public Law: Local, state, and federal laws.

2.16 Sanction: Penalty for violating the Code of Student Conduct.

2.17 Student: A “student” or “registered student” is an individual who has registered and paid for one or more classes; the term includes an individual who is not currently taking classes but has registered and paid for one or more classes for the next semester. The term includes dual-credit students who are simultaneously registered at the College and in an area school district. A “former student” is an individual who previously registered and paid for one or more classes. An “admitted student” is an individual who has been accepted for admission but has not yet registered and paid for one or more classes.

2.17.1 Individuals who are not currently registered remain subject to discipline for conduct that occurred while they were registered. This includes a student who has withdrawn while conduct charges are being investigated or are pending.

2.17.2 Individuals who are between semesters but are registered for the next semester are subject to discipline for conduct that occurs between semesters if the conduct occurs on campus or at a College-affiliated activity or program.

2.17.3 An admitted student who has not yet registered and paid for a class is subject to the Code of Student Conduct while on campus or at a College-affiliated activity or program.

2.17.4 An applicant or prospective student is an individual who is applying or has applied for admission but has not yet been admitted. By seeking admission, an applicant is subject to the Code of Student Conduct during the admissions process and while on campus or at a College-affiliated activity or program.

2.17.5 Some provisions of the Student Handbook and Code of Student Conduct apply only to currently registered students and not to a person who is an “admitted student,” “applicant,” or “former student.” As may be appropriate, the Student Handbook and Code of Student Conduct will identify when a particular rule or statement applies to admitted students, applicants, and former students.

2.18 Title IX: Title IX means Title IX of the Education Amendments of 1972 and its implementing regulations (20 U.S.C. § 1681 and 34 C.F.R. part 106).

2.19 Witness: A person who may have information related to a complaint, referral, or report of alleged misconduct.