

POLICE SERVICES

Campus Police and Emergency Numbers

The San Jacinto College Police Department operates 24 hours a day, seven days a week. To request assistance or police services on any San Jacinto College campus:

- **Call from any campus phone:** 5555
- **For Police Emergency:** 281-476-9128
- **For non-emergency:** 281-476-1820
- **Hearing Impaired Phone Number for text messages:** 713-469-1071
- **Activate a blue light emergency phone**

Police General Information

All San Jacinto College police officers are commissioned by the Board of Trustees under the provisions of Section 51.203 of the Texas Education Code and are licensed peace officers under the Rules and Regulations of the Texas Commission on Law Enforcement Officers Standards and Education under Article 2.12 of the Texas Code of Criminal Procedure.

Anyone who operates motor vehicles on campus will be required to comply with The State of Texas Traffic Code and the San Jacinto College Traffic Rules and Regulations. Traffic laws and parking regulations are enforced 24 hours a day, seven days a week.

San Jacinto College assumes no responsibility for the care and/or protection of any vehicle or its contents while the vehicle is operated or parked on campus.

Pedestrians have the right of way at all times.

Escorts

Escorts are available for members of the College community if they feel uncomfortable walking on campus. This service is provided as officers are available and there may be delays on occasions when police officers are busy with other requests for service.

Notary Services

Notary services are available at any campus police office during normal business hours.

Emergency Messages

If an emergency of a personal nature occurs and a San Jacinto College community member needs to be contacted, the San Jacinto College Police Department may be contacted, and an officer will make an attempt to locate and notify the community member of the emergency.

Motorist Assistance

Officers are equipped to help San Jacinto College community members with automobile jump starts and when their keys have been locked in their vehicles. These services are performed as a courtesy and are provided as officers are available. There may be some delay when officers must first complete higher priority calls.

Parking

All vehicles parked on San Jacinto College property are required to be registered and display a San Jacinto College parking permit unless the driver is a visitor with legitimate business at a campus. San Jacinto

College citations are issued for failure to display a decal and for parking violations. Parking decals are available at any campus Business Office.

The student, once registered and paid, is required to submit the license number, make, and model of the vehicle being registered.

The San Jacinto Community College District assumes no responsibility for the care and/or protection of any vehicle or its contents while the vehicle is operated or parked on campus. Students who operate motor vehicles on campus shall comply with the San Jacinto College Traffic Rules and Regulations.

Student

All persons enrolled at San Jacinto College, including those in noncredit and other special courses are considered students and are required to obtain a parking permit. Parents or friends who drive a vehicle with a student parking permit must park in a student lot.

Student Responsibility

The student is responsible for any vehicle registered/operated or parked in their name at San Jacinto College, regardless of the operator or state of vehicle ownership. A citation is not excused on the plea that another person was driving the vehicle.

Vehicles shall be registered at the Business Office on any campus. The student, at the time of registration, is required to submit the license number, make, and model of the vehicle being registered. Intentional falsification of vehicle registration to obtain a parking permit will result in disciplinary action and/or criminal charges.

Lost or stolen permits should be reported immediately to the San Jacinto College Police Department.

Ticket/Citation Appeal

A student or staff member may file a ticket appeal if they feel the ticket/citation is issued in error. The student or staff member must file an appeal within 10 school days. Appeal forms (<https://www.sanjac.edu/student-life/campus-safety/traffic-rules-violations/>) may be found online or in person at a San Jacinto College Police Department office. The student or staff member may check for a disposition on the appeal 72 hours after the appeal is submitted to their SOS account, or at the San Jacinto College Police Department office.

Visitor

One who is neither a student nor an employee of the College nor are they a person who uses parking facilities for the benefit of a student or employee. Reserved parking spaces have been provided for visitors' convenience on all campuses and are designated.

Search and Seizure

Students shall not be subject to illegal search and seizure while on College property.